



**Looking forward to September (COVID-19 Risk mitigation)**

**Your entrance/exit point is: Electric Main Gate and Ramp**  
**Your drop off and pick up times are: 8.50am to 9.05am and 3.30pm to 3.45pm**  
**Please follow the signs for Group D**

Dear Parents and Carers,

Please find important information regarding school reopening on **Monday 7th September 2020**. The information here is to help you make plans for September, particularly in regard to dropping off children in the morning and picking them up at the end of the day. As always, the logistics have been put in place following government and Trust guidelines. A full risk assessment has been undertaken to ensure the safety of children and adults on the school site. The most at risk groups are parents and carers and the adults working in the school; precautions have been taken to ensure their safety, alongside the children whose learning they are supporting. The site is being made as safe as possible for the larger number of adults.

**Protective measure 1: Class bubbles and 'burst bubble' protocol**

- Each class will be a 'bubble' and will not mix with other classes.
- If a child develops symptoms of COVID-19, they will be sent home to isolate for 10 days.
- Siblings will also be sent home to isolate for 14 days.
- The symptomatic child should be tested. If the test has a negative result, both the child and siblings will be able to return to school.
- If the test has a positive result, the class bubble will be sent home and we will follow the advice from Public Health England.
- Should a child or adult within that bubble have a positive test for COVID-19 the class bubble will be sent home.

If a child develops COVID symptoms at home please keep your child and siblings away from school. Have the child tested. If the outcome is negative, the child (and siblings) will be able to return to school. If the test is positive, the affected child will need to stay at home for at least 10 days and any siblings for 14 days.

Please have the test done as quickly as possible, using a testing centre rather than home test.

If a staff member in the bubble has a positive test, the bubble will close and PHE will be informed. Track and trace procedures are in place.

### **Protective measure 2: Regular timetabled handwashing**

Hand washing will be timetabled regularly during the day, including on entry to the building. Please continue to remind children how to do this thoroughly over the summer in preparation for September. (Please practise this, particularly with younger children for whom 20secs is a lifetime!) Hand sanitizer is also available around the school for staff and children to use.

Please read the attached letter from Mrs. Marsh regarding hygiene and first aid.

### **Protective measure 3: 'Catch it, bin it, kill it'**

Teaching children the principles of 'catch it, bin it, kill it' at home will help prepare them to put this measure into place at school. (A positive is that this will help reduce other illnesses such as colds and flus.)

### **Protective measure 4: Enhanced Cleaning Measures**

We have increased cleaning across the building.

Points in the classroom that are frequently touched (door handles, desks etc ) are being sterilised by staff and children regularly during the day. Equipment is being washed often or put away for 72 hours where washing is not possible.

Toilets are being cleaned more often during the day.

### **Protective measure 5: Social distancing**

Please continue to remind children of the importance of social distancing. Adults will be keeping their distance from children as much as possible, whilst still giving the support they need. We know this is difficult for younger children who will need regular reassurance.

Entry and exit to the school: In line with government guidance, we have adapted our arrangements for entry and exit to the school in September. Our aim is to reduce the number of people entering the gates at one time and give plenty of space for social distancing. We have tried to make the drop off as fast as possible to accommodate working parents. We have also taken into account families with siblings. All siblings can be dropped off or collected at the same time.

In order to do this we have temporarily stopped the usual 'drop off' procedures in the morning and closed the car park. (There is no intention for this to be permanent.) **Please try to avoid driving. If you do absolutely have to drive, allow plenty of time to find a safe parking space.**

Brown badge parking will be unavailable until the car park is reopened.

### **Only one adult per family should be on site to drop off a child or pick them up.**

We will be using both the slope and the ramp as entrance and exit points.

A 15 minute period has been allowed for drop off and pick up. This is to allow for social distancing. Please try to be off the playground by 9.05 or 3.45 to allow the next set of parents onto the site. Please use the pedestrian gates which will be signposted as entrance or exit for **Group D**.

### Lunch

Lunches have been reorganised and some children will be eating in their classrooms. Any lunches from the Pantry will be a variety of cold lunches until half term and can be ordered as usual on [The Pantry](#) website. The Pantry will be in touch over the summer.

**Your child may have become eligible for Free School Meals (years 3 to 6). Please use the following website to check**

### Clubs

There will be **no afterschool clubs for the first few weeks**. Once the logistics of managing the end of the day are embedded, we will review the possibility of clubs restarting. Hopefully we will have some up and running by half term, but this is dependent on retaining the integrity of each class bubble.

Aktiva will be running breakfast club and afterschool care - information from Aktiva will follow shortly.

**I hope this helps with planning for September. Please bear in mind that the situation may change over the summer and these arrangements are dependent on the infection rate not rising and are still subject to change. We have only made changes that are necessary and hope that it won't be long before we can relax some of the protocols. Thank you for your cooperation and patience while we test the procedures out during the first couple of weeks.**

**I will be in touch closer to the beginning of term. In the meantime, have a great summer. Stay safe and see you in September.**

**Mr. Butler and the JLA team.**

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