

JLA - September return to school

September 2020

Protective measure 1: minimise contact

Protocol for parents if child is ill with COVID-19 symptoms, Track and Trace compliance

Protocol for managing symptomatic child or adult

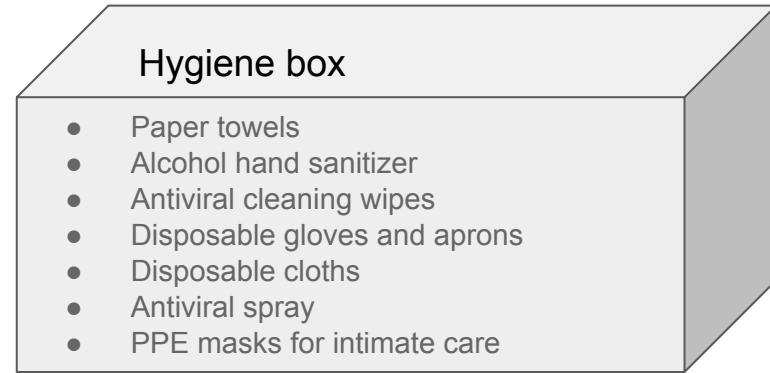
1. Wear PPE
2. Supervise child outside, keeping safe distance or use isolation room (welfare office downstairs)
3. Follow burst bubble protocol [Burst bubble protocol](#)

Protective measures 2 and 3: Personal hygiene

Measure	Action		Responsibility
2. Handwashing	Timetabled and supervised 20 second rule Soap/hand sanitiser levels to be managed by bubble leader and request form used to top up .	REQUEST FORM Happy Birthday hand washing video	All staff and children
	Reminders in key places - toilets, near sinks, dining hall	Kirk to organise signage around school Sign off sheet for toilet and staff room cleaning... This toilet was cleaned....	
	Visitors requested to wash hands on arrival		
3. Sneezes and coughs Catch it, kill it, bin it	Specific training in the classroom around catch it, kill it, bin it Bins with lids in each room	NHS Poster Summer competition to design poster to display in school	Staff, parents and children

Protective measure 4: Daily cleaning of rooms

Cleaning as you go guidance



1. Each room should have its own hygiene box - please replenish daily from allocated supplies room
2. Keep ventilated as much as possible with doors and windows open
3. Staff operating in each bubble are requested to :
 - Use disposable gloves
 - Spray and wipe down key touch points (door handles, switches, tables)
 - Antiviral wipe any ipads, computer keyboards, lidded bins and other resources used during the session
 - Dispose of used cleaning cloths/wipes in the lidded bins provided
 - This regime should take place 2-3 times during the day
 - Wash hands thoroughly for the recommended 20 seconds
4. Staff undertaking this activity should complete the Flick Learning online course on COSHH management, to ensure they have adequate knowledge of the cleaning products.
5. Use hands free, pedal bins which should be emptied at regular points

Protective measure 4: **Cleaning (contracted)**

Cleaning of toilets - break time, lunchtime, end of the day (after school)

Cleaning of staff rooms - after lunch and after school

'Last cleaned' sheet displayed to be maintained and **checked by site manager**

Protective measure 5: Social distancing and bubbles

[Social distancing policy](#) - TEFAT

[Intermediate bubbling](#) - TEFAT

Burst bubble

[Burst bubble protocol](#)

Managing a case of COVID in school - [checklist](#)

If a child has potential COVID-19 symptoms they are better to be supervised sat **outside** until their adult arrives.

If this is not possible, please use the welfare room downstairs.

This room has appropriate PPE and a telephone for communication with the main office if necessary.

[Managing a confirmed case](#) - govt guidance

Track and trace

Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to:

- [book a test](#) if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit
- provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace
- [self-isolate](#) if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19)

Schools should ask parents and staff to inform them immediately of the results of a test:

if someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.

Positive test: [stay at home guidance](#)

Protective measure 6: PPE (in special circumstances)

[TEFAT policy](#)

All staff should view the PHE [video](#) on safe use of PPE.

Key points:

- PPE is **not recommended for routine interactions with pupils and colleagues** within the school, where prescribed cleaning and hygiene routines are considered to be effective measures in controlling the spread of the virus
- Where staff are routinely involved in the intimate care of young children, which requires the use of PPE, this should continue as usual.
- Where staff elect to wear PPE for the purpose of safe travel to work (eg masks on public transport) they should be safely removed on arrival to school and stored in a sealed bag.
- Where staff feel that they wish to supplement social distancing and hygiene arrangements with wearing **their own PPE** (gloves, face masks) in school, this should be supported, but with regard to managing its potential impact on very young children.
- **Where staff wear face masks but elect to remove them during the school day, they should be stored securely in a sealed bag.**
- The wearing of PPE by primary aged children anywhere on the school site is not to be permitted.

Protective measures: First Aid

Administering first aid to children whilst ensuring social distancing:

- Where appropriate, children should be supported from a 2m distance to address their own first aid needs (applying cold pack, antiseptic wipe, plaster etc)
- Where younger children are involved, or greater invention is required resulting in 2m distancing not being achievable, first aider to work side by side not face to face with child, appropriate PPE to be used dependent upon situation.
- Where child is symptomatic, full PPE of disposable apron, disposable gloves and face mask to be worn. Visor / goggles to be worn if first aider is at risk of bodily fluids entering eyes.
- First Aider to wash hands for at least 20 seconds following any contact
- All surfaces / contact points to be antiviral cleaned

Breaks

Children

Playtimes (both morning and lunch breaks) will be staggered.

Areas of the playground will be zoned so that larger bubbles do not mix.

First Aid policy.

Staff

Bubbles of staff will be allocated rooms with facilities. Main staffroom will be for use of all (bubble breaks and lunchtimes are staggered.)

Kitchen (cookery room) will provide an alternative space for staff use.

All staff toilets will be signed and must only be used by staff members.

Playground - breaks and lunchtime

[Sign off sheet](#)

Nursery	Entrance	Reception	Main entrance	Year 1	Entrance	Year 2

Extended
Nursery
area

6

Rec hard
surface

4

5

3

2

1

7
8

Reception outdoor
area

Field may be used in fine weather - 1 class at a time please.

9

Curriculum

[JLA Autumn Curriculum](#)

[TEFAT](#) supporting recovery

SEND

Risk assessments in place where needed.

Vulnerable children being invited into school before beginning of term to see classroom and new layout, meet teacher.

One-to-one support in place to support specific pupils with transition and reconnection.

Delivery of interventions - managing the risk

Interventions to be delivered in well ventilated spaces, possibly outside -

Staff member to remain at least 2m distance from children

Children can be drawn from different classes, but kept distant from each other.

Copy of children in groups to be given to office for tracking purposes.

Resources to be sterilised between groups or left for 48 hours before use again.

Tables and chairs to be cleaned before next group.